selected. Registration for thesis or professional paper in one term is good for that
term only and does not extend to the next term.

The Graduate School publication *Guide to the Preparation and Processing of
Dissertations, Theses, and Professional Papers* (available at http://www.twu.edu/
gradschool/) should be consulted for additional information concerning the thesis
or professional paper.

**Final Examination**

A candidate for a master’s degree must take a final examination. This examina-
tion may be oral, written, or both, at the option of the examining committee, and
covers the candidate’s thesis, professional paper, or project. It may also cover
major and minor fields. The examining committee consists of at least two members,
approved by the Dean of the Graduate School.

Formal notice of satisfactory completion of the final examination must be
filed in the Graduate School by the date specified for each session in the Graduate
School “Calendar of Deadlines.”

**Credit by Transfer**

There is no automatic transfer of graduate credit. However, a student’s advisor
or committee may recommend and the Dean of the Graduate School may approve
specific courses for transfer credit as a part of the student’s master’s degree plan.
Programs will use the following scale in determining the maximum possible number
of credits that may be transferred:

- up to 6 semester hours in a program of 30-38 credit hours.
- up to 9 semester hours in a program of 39-44 credit hours.
- up to 12 semester hours in a program of 45 or more credit hours.

Only graduate courses in which the grade of B or better has been earned
from an accredited school may be considered for transfer credit. Transferred work
is not accepted until the student has demonstrated ability to do satisfactory work
at the Texas Woman’s University. No credit toward a graduate degree may be
obtained by correspondence, nor may credit toward a graduate degree be obtained
by extension work from another institution. All transfer credits must have been
earned in residence at a university of recognized excellence and approved at TWU
by the appropriate dean or chair and by the Dean of the Graduate School. The
rule governing the time limit for master’s degree credit applies to transfer credit.

**Transfer of Credit Hours from a Completed TWU Master’s
Degree to a New TWU Master’s Degree**

There is no automatic transfer of graduate credit from a previous master’s
degree earned at Texas Woman’s University to a new master’s degree in progress
at Texas Woman’s University. The completion of a number of hours is not in itself sufficient; the nature and quality of work are the major considerations. The graduate student’s Advisory Committee for the new degree has the prerogative, with approval of the department, to recommend to the Dean of the Graduate School the acceptance of any transferable credits from a previous master’s degree. Any hours selected for transfer are still governed by the time limit for master’s work; that is, at the time when the new master’s degree is completed, the transferred credits must not be more than six years old.

Programs will use the following guidelines in determining the maximum possible number of credits from a previous master’s degree earned at TWU that may be applied to a new master’s degree at TWU:

- up to 12 semester hours in a new program of 30-44 credit hours.
- up to 18 semester hours in a new program of 45-59 credit hours.
- up to 24 semester hours in a new program of 60 or more credit hours.

Only graduate courses in which the grade of B or better has been earned may be considered for such transfer credit.